Activity-Objective Matrix

AAC learners need a great deal of practice and planned opportunities for use of their AAC systems. Until they become more fluent in using their communication aids, it is helpful to plan out specific times during the day when AAC use is expected and supported. This document contains a form that can be useful in documenting that plan and in facilitating implementation. There are various versions of it, (simple, more complex; classroom, therapy session), that can be used. Adapt as needed.

**How to Use**:

1. Along one axis, write the schedule of activities for the day or session. Add rows/columns as needed.
2. List the AAC learner’s communication goals along the other axis. Informal goals and goals for maintaining existing skills can be included along with formal goals for learning new communication and literacy skills.
3. As a team, determine the best times during the day to focus on each goal.
   1. If you are using the simpler form, make an X in the cells where each goal will be targeted.
   2. In the more complex form, mark the cells with a P for the **primary** activities in which teaching/practice of each skill will occur. Mark a G for activities in which practice of that skill will be **generalized**.
4. Print and share with all team members. Use it to encourage implementation of the plan, monitor compliance, and/or record data.

**Tips**

1. Check to ensure that there is enough teaching and practice for each skill.
2. Be realistic. Set up plans that you and the team can follow in an average day/session. Don’t overload any one activity with too many goals.
3. Consider keeping the form on a clipboard so it can be taken to the various activities.

Sample Activity-Objective Matrix

(Primary + Generalization)

Name: Neicy Date: Jan 14

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Goals | Activities | | | | | | | | |
| Arrival | Morning Mtg | Centers | Lang Arts | Specials | Lunch | Reading | Math | Centers |
| Greet w/ SGD | P | G |  |  | G | G |  |  |  |
| Ask partner-focused question | G |  | G |  |  | P |  |  |  |
| 3-5 word sentences |  |  | P | G | G |  |  | G |  |
| Answer story-related questions |  |  |  | G |  |  | P |  |  |
| Identify meaning of Tier 2 words |  |  |  | P |  |  |  |  | G |
| Use ‘not’ |  | G | P | G |  | G |  |  |  |
| Stay on topic | G |  |  |  |  |  | G |  | P |

P: Primary time for teaching/practice; G: Planned opportunity for generalization practice

Sample Activity-Objective Matrix

Name: Mason Date:

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Goals | Activities | | | | | | | | |
| Arrival | Morning Mtg | Centers | Lang Arts | Specials | Lunch | Reading | Math | Centers |
| Greet | X |  |  |  | X | X |  |  |  |
| Make choices to set schedule | X |  | X |  |  |  |  |  | X |
| Request objects/actions |  | X |  | X | X | X |  |  |  |
| Request help |  |  |  |  | X |  | X | X |  |
| Comment |  | X |  | X |  |  |  | X | X |
| Give directions |  | X | X | X |  | X |  |  |  |
| Answer peer questions | X |  |  |  | X |  |  | X |  |
| Turn-taking w/ peer |  |  | X |  |  |  | X |  | X |
| Sequence personal narrative |  | X |  |  |  |  | X |  |  |
| Use core words to answer WH question |  |  |  | X |  |  | X |  | X |

Sample Activity-Objective Matrix: Therapy Session

Name: Paola Date:

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| Goals | Activities | | | | | | | | |
| Check-In | Books | Songs/ Music | Toy Basket | Parachute Play | Snack | iPad | Review/  Goodbye | Check-out |
| Expressive |  | | | | | | | | |
| Greeting | X |  |  |  |  |  |  |  | X |
| Request |  |  |  | X |  | X | X |  |  |
| Comment |  |  | X |  |  |  |  | X |  |
| 2-wd sentence |  | X | X | X | X | X | X | X |  |
| Receptive |  | | | | | | | | |
| Answer ‘what’ question |  | X | X | X | X | X |  | X |  |
| Follow task schedule |  |  | X |  |  |  | X |  |  |
| Follow 1 step command | X |  | X | X | X |  |  | X |  |
| Literacy |  | | | | | | | | |
| Sign name | X |  |  |  |  |  |  |  | X |
| Answer story-related questions |  | X |  |  |  |  |  |  |  |

Activity-Objective Matrix

Name: Date:

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| Goals | Activities | | | | | | | | |
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Activity-Objective Matrix: Therapy Session

Name: Date:

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| Goals | Activities | | | | | | | | |
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| Expressive |  | | | | | | | | |
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| Receptive |  | | | | | | | | |
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| Literacy |  | | | | | | | | |
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